

*St. Jane Frances
De Chantal
Ushers Club*



Sterling Heights, MI

2012

St. Jane Frances De Chantal

St. Jane's History

Jane was the second child of the president of the French Parliament of Burgundy. At the age of twenty she married the Baron de Chantal, an officer in the army of Henry IV. Her husband was killed by accident while hunting and died in her arms. She was left a widow at the age of twenty-eight with one little son and three daughters.

Jane placed herself under the direction of St. Francis de Sales, who advised her to spend her life in the service of God. She provided well for her children. With the help of St. Francis she laid the foundation of her new "Order of the Visitation of Our Lady" at Annecy in 1610. This convent was to be a haven for those whose health, age or other circumstances prevented them from being accepted in other orders.

St. Vincent de Paul said of her: "She was full of faith, and yet all her life long she had been tormented by thoughts against it. Nor did she once relax in the fidelity God asked of her. And so I regard her as one of the holiest souls I have ever met on this earth."

Jane visited eighty-seven convents of the Order. She died December 13, 1641, at the age of sixty-nine.

(Excerpt from "Book of Saints", by Rev. Lawrence G. Lovasik, S.V.D., Catholic Book Publishing Co., 1979)

To: St. Jane Frances de Chantal Ushers Club
From: Doug Najor (President)
RE: 2012 Fish Fry's

The Fish Fry's are our club's primary fund raising activity for the year. As in the past, I am requesting that all club members volunteer some of their time to help in making this years fundraiser a continuing success. The Fish Fry's will start a week earlier this year. Your participation will ensure that we have adequate coverage for all tasks. Dan Terry, Mike Kijewski, Paul Patton and Tony Wolf are maintaining the master list of job assignments for the 6 Fish Fry dates.

All Usher Team's and Permanent Assignments have defined Fish Fry nights for which they are the ones responsible to work the Fish Fry and clean up after word. **In the event that a team member is unavailable, please make arrangements to trade with someone from another team remembering to take their time when it's their turn for clean up.**

Children of the ushers and youth group are encouraged to help bus tables and provide general assistance.

This year, the assignments for each week of the Fish Fry are as follows:

Friday, 2/24/12 Team 1 and Team 2 and Team 3 and Permanent 5:00 & 8:00
Friday, 3/02/12 Team 4 and Team 5 and Permanent 9:30 & 11:30
Friday, 3/09/12 Team 1 and Team 2 and Team 3 and Permanent 5:00 & 8:00
Friday, 3/16/12 Team 4 and Team 5 and Permanent 9:30 & 11:30
Friday, 3/23/12 Team 1 and Team 2 and Team 3 and Permanent 5:00 & 8:00
Friday, 3/30/12 Team 4 and Team 5 and Permanent 9:30 & 11:30

Note: No Fish Fry on Good Friday, 4/06/12
Saturday, 5/05/12 – All Teams scheduled for Kitchen Clean up

Based on our past history, the continuing area of major concern is "CLEAN UP" coverage by the Teams **after the Fish Fry ends at 7:30 p.m. If unavailable for your scheduled date, please switch with someone from another Team.**

Please note that the assignments of Teams for "clean up" is not meant to preclude the normal volunteering of individual ushers for any tasks, regardless of their team.

With your help, we look forward to another highly successful Fish Fry season.

Thanks to everyone for your effort and support!!!!

Doug Najor

2012 USHERS ACTIVITIES

Usher's Kitchen Cleanup

ALL Teams

Saturday, May 5th

2012 USHERS MEETINGS – Jan. - June

- **2012 Usher's Meetings (de Chantal Room #2) F5 St. Elizabeth Ann Seton Conference Room**
- January 20th (Fri.) 7:30 pm (Board meeting Tues. the 17th 6:30 pm)
- February 17th (Fri.) 7:30 pm (Board meeting Tues. the 14th 6:30 pm)
- March 18th (Sun.) 12:45 pm (Board meeting Tues. the 13th 6:30 pm)
- April 20th (Fri.) 7:30 pm (Board meeting Tues. the 17th 6:30 pm)
- May 18th (Fri.) 7:30 pm (Board meeting Tues. the 15th 6:30 pm)
- June (Board meeting Tues. the 5th 6:30 pm)
- June/July/August - No Usher Meetings
- September 21st (Fri.) 7:30 pm (Board meeting Tues. the 18th 6:30 pm)
- October 19th (Fri.) 7:30 pm (Board meeting Tues. the 16th 6:30 pm)
- November 16th (Fri.) 7:30 pm (Board meeting Tues. the 13th 6:30 pm)
- December 14th (Fri.) 7:30 pm (Board meeting Tues. the 11th 6:30 pm)

Doug Najor

President

St. Jane Frances de Chantal Ushers Club

2012 USHERS WEEKLY MASS SCHEDULE

DATE		5:00 PM	8:00 AM	9:30 AM	11:30 AM	Teams Off	
February	4/5	5	1	2	3	4	
	11/12	4	5	1	2	3	
	18/19	3	4	5	1	2	
	22	ASH WEDNESDAY - Volunteers	Noon	7 pm			
	25/26		2	3	4	5	1
March	3/4		1	2	3	4	5
	10/11		5	1	2	3	4
	17/18		4	5	1	2	3
	24/25		3	4	5	1	2
April	31/1	Palm Sunday	2	3	4	5	1
	5	Holy Thurs. Volunteers / 7pm					
	6	Good Friday Volunteers / 12pm					
	7/8	Easter Vigil 8:30pm/ Easter	1	2	3	4	5
	14/15		5	1	2	3	4
	21/22		4	5	1	2	3
	28/29		3	4	5	1	2
May	5/6		2	3	4	5	1
	12/13		1	2	3	4	5
	19/20		5	1	2	3	4
	26/27		4	5	1	2	3
June	2/3		3	4	5	1	2
	9/10		2	3	4	5	1
	16/17		1	2	3	4	5
	23/24		5	1	2	3	4
July	30/1		4	5	1	2	3
	7/8		3	4	5	1	2
	14/15		2	3	4	5	1
	21/22		1	2	3	4	5
	28/29		5	1	2	3	4
August	4/5		4	5	1	2	3
	11/12		3	4	5	1	2
	18/19		2	3	4	5	1
	25/26		1	2	3	4	5
September	1/2		5	1	2	3	4
	8/9		4	5	1	2	3
	15/16		3	4	5	1	2
	22/23		2	3	4	5	1
	29/30		5	1	2	3	4
October	6/7		4	5	1	2	3
	13/14		3	4	5	1	2
	20/21		2	3	4	5	1
	27/28		1	2	3	4	5
November	3/4		5	1	2	3	4
	10/11		4	5	1	2	3
	17/18		3	4	5	1	2
	24/25		2	3	4	5	1
December	1/2		1	2	3	4	5
	8/9		5	1	2	3	4
	15/16		4	5	1	2	3
	22/23		3	4	5	1	2
	24	Christmas Eve 4:00/6:30/Midnight	2	3	4	X	X
	25	Christmas Day 9:30/11:30	X	X	5	1	X
	29/30		1	2	3	4	5
	31	New Years Eve	5	X	X	X	
January	1	New Years Day	X	1	2	3	4
	5/6		4	5	1	2	3
	12/13		3	4	5	1	2
	19/20		2	3	4	5	1
	26/27		1	2	3	4	5

**St. Jane Frances de Chantal
Ushers Club 2012 Team Rosters**

<p align="center"><u>TEAM # 1</u></p> <p>Wolf, Tony – Captain (Sgt. at Arms) Soltesz, Leon – Co Captain DiDonato, Mario Kovacs, Lou Hartman, Mike McLean, Mike – (Sgt. At Arms) Patton, Paul Setter, Norman Skwara, Robert Swita, Rich</p>	<p align="center"><u>TEAM # 2</u></p> <p>Benno, Ghasan (Gus) Captain Benvenuti, Charles – Co Captain Brower, Mike Eastman, Martin Lemanski, Raymond Maiuri, Richard Rudzewicz, Alan Rudzewicz, Chester Sepanik, Mike Wilgus, David</p>
<p align="center"><u>TEAM # 3</u></p> <p>Finn, Brian – Captain Rzeppa, Eric – Co Captain Lastomirsky, Rick MacDonnell, Brian Meyer, Bill Miramonti, John Pineau, Hank Semrau, Arnold Tomaszycski, Chris Tomaszek, Leonard</p>	<p align="center"><u>TEAM # 4</u></p> <p>Emerson, Mike - Captain Gatny, David – Co Captain Bookwalter, Garry D’Ambrosio, Julius Grice, Bill Kniga, Jerry Kronner, Walt - (Sgt. At Arms) Polizzi, Frank Theoret, Tom Wilhelm, Mark</p>
<p align="center"><u>TEAM #5</u></p> <p>Terry, Dan – Captain Czarnecki, Jerry - Co Captain Carlesso, Robert Duncan, Jim Formaro, Joe Micelli, Lou - Treasurer Momola, Mike Oleszczuk, Thomas Orr, Don</p>	<p align="center"><u>PERMANENT ASSIGNMENT - 5:00</u></p> <p><i>Durante, Gabe Gorney, Jim</i> <i>Maguran, Dave Zammit, Steve</i> Najor, Doug - (President)</p> <p align="center"><u>PERMANENT ASSIGNMENT - 8:00</u></p> <p>Cabanilla, Emilio – Captain <i>Caraig, Priscilo</i> <i>Shen, John</i></p>
<p align="center"><u>PERMANENT ASSIGNMENT – 9:30</u></p> <p><i>Bajercius Arvidas (Harv)</i> <i>Bielinski, Bob</i> Brennan, Brian – Co-Captain/Sec’y <i>Dara, Chester</i> <i>Frontera, Larry</i> <i>Piche, Edouard</i> <i>Reinhart, Bruce</i> <i>Sample, Paul</i></p>	<p align="center"><u>PERMANENT ASSIGNMENT - 11:30</u></p> <p><i>Angco, Tony</i> <i>Erfe, Felix</i> <i>Steve Gadzinski</i> <i>Skunda, Mike</i></p>
<p align="center"><u>AT LARGE ASSIGNMENTS</u></p> <p>Kijewski, Mike (Vice President) Pokrywka, Larry</p>	
<p align="center"><u>ON TEMPORARY LEAVE</u></p> <p>McCullough, Scott</p>	

USHERS CLUB SENORITY LIST

Updated 12/22/2011

† = Deceased and in our prayers.

1977

Hank BLASKIE * (5/10/15/20/25/30/Yr) †

* USHER EMERITUS * (Seniority Ends)

Brian BRENNAN (5/10/15/20/25/30 Yr)

Julius D'AMBROSIO (5/10/15/20/25/30 Yr)

Jack DeTONE (5/10/15/20/25/30 Yr) †

Jim GAFFKE (5/10/15/20/25/30 Yr) †

Tom NASH (5/10/15/20/25/30 Yr)

Don ORR (5/10/15/20/25/30 Yr)

Jerry Simmons (5/10/15/20/25/30 Yr) †

Dan TERRY (5/10/15/20/25/30 Yr)

Tony ULEWICZ (5/10/15/20/25/30 Yr) †

* USHER EMERITUS * (Seniority Ends)

1978

Michael HARTMAN (5/10/15/20/25/30 Yr)

John MIRAMONTI (5/10/15/20/25/30 Yr)

Pat THOMPSON (5/10/15/20/25/30 Yr)

1979

Mike BROWER (5/10/15/20/25/30 Yr)

Mario DIDONATO (5/10/15/20/25/30 Yr)

Bill JOHNSON (5/10/15/20/25 Yr) †

* USHER EMERITUS * (Seniority Ends)

1980

Joe FORMARO (5/10/15/20/25/30 Yr)

1981 – 30 Years Of Service

Tony ANGCO (5/10/15/20/25/30 Yr)

Mike SKUNDA (5/10/15/20/25/30 Yr)

Larry POKRYWKA (5/10/15/20/25/30 Yr)

1982

Steve GADZINSKI (5/10/15/20/25 Yr)

Vic ROOT (5/10/15/20/25 Yr) †

1983

Frank POLIZZI (5/10/15/20/25 Yr)

Leonard TOMASZEK (5/10/15/20/25 Yr)

1984 – 25 Years Of Service

Lou KOVACS (5/10/15/20/25 Yr)

Rich SWITA (5/10/15/20/25 Yr)

1985

USHERS CLUB SENORITY LIST

1986

1987

Alan RUDZEWICZ (5/10/15/20 Yr)

Mike SEPANIK (5/10/15/20 Yr)

Chris TOMASZYCKI (5/10/15/20 Yr)

1988

Dominic PERRINI (5/10/15/20 Yr)

Chester RUDZEWICZ (5/10/15/20 Yr)

Mike EMERSON (1988 – 2000 L.O.A., 2006 -) (19Yrs)

1989

Norman SETTER (5/10/15/20 Yr)

1990

1991 – 20 Years Of Service

Desmond CUSHING (5/10/15 Yr)†

Raymond LEMANSKI (5/10/15/20 Yr)

Dave WILGUS (5/10/15/20 Yr)

Mark WILHELM (5/10/15/20 Yr)

Bob BIELINSKI (5/10/15/20 Yr)

1992

Daryl KRAEMER (5/10/15 Yr)†

Mike MOMOLA (5/10/15 Yr)

Tom THEORET (5/10/15 Yr)

1993

David GATNY (5/10/15 Yr)

Mike KIJEWSKI (5/10/15 Yr)

Doug NAJOR (5/10/15 Yr)

Steve ZAMMIT (5/10/15 Yr)

Eric RZEPPA (5/10/15 Yr)

Jerry CZARNECKI (5/10/15 Yr)

1994

Robert CARLESSO (5/10/15 Yr)

1995

Martin EASTMAN (5/10/15 Yr.)

Felix ERFE (5/10/15 Yr)

1996 – 15 Years Of Service

Arnold SEMRAU (5/10/15 Yr.)

1997

Garry BOOKWALTER (5/10 Yr.)

Sam FINAZZO (5/10 Yr.)

* USHER EMERITUS * (Seniority Ends)

Brian FINN (5/10 Yr.)

Bill GRICE (5/10 Yr.)

USHERS CLUB SENORITY LIST

1998

Mike McLEAN (5/10 Yr.)

1999

Jack FOLEY (5/10 Yr.)

* USHER EMERITUS * (Seniority Ends)

Rick LASTOMIRSKY (5/10 Yr.)

Leon SOLTESZ (5/10 Yr.)

2000

Bruce REINHART (5/10 Yr.)

2001 – 10 Years Of Service

Bill MEYER (5/10 Yr.)

Lou MICELI (5/10 Yr.)

2002

Jim GORNEY (5 Yr.)

Charles BENVENUTI (5 Yr.)

Tony WOLF (5 Yr.)

2003

Larry FRONTERA (5 Yr.)

2004

Scott MCCULLOUGH (5 Yr.)

Leave of Absence

2005 – 5 Years Of Service

Don McNAMARA †

Paul PATTON (5 Yr.)

Sr. Marie HOULE †

Emilio CABANILLA (5Yr.)

Rick BELLOTI (5 Yr.)

Edouard PICHE (5Yr.)

2006

2007

Brian MACDONNELL

Dave MAGURAN

Arvidas (Harv) BAJERCIOUS

Priscilo CARAIG

Robert SKWARA

Jerry SAMLUK

Chester DARA

Gabe DURANTE

Walt KRONNER

2008

Ghasan (Gus) BENNO

Thomas OLESZCZUK

USHERS CLUB SENORITY LIST

2009

Hank PINEAU

2010

John SHEN

2011

Jim DUNCAN

Jerome KNIGA

Richard MAIURI

Paul SAMPLE

**SAINT JANE FRANCES DeCHANTAL USHERS CLUB
BOARD MEMBERS AND CAPTAINS
2008 - 2017**

<u>DATE:</u>	<u>Jan. - Dec. 2008</u>	<u>Jan. - Dec. 2009</u>	<u>Jan. - Dec. 2010</u>	<u>Jan. - Dec. 2011</u>	<u>Jan. - Dec. 2012</u>
PRESIDENT:	Charles Benvenuti	Charles Benvenuti	Doug Najor	Doug Najor	Doug Najor
VICE PRESIDENT:	Felix Erfe	Felix Erfe	Mike Kijewski	Mike Kijewski	Mike Kijewski
SECRETARY:	Emilio Cabanilla	Emilio Cabanilla	Dave Maguran	Dave Maguran	Brian Brennan
TREASURER:	Mike Brower	Bill Meyer	Bill Meyer	Lou Micelli	Lou Micelli
SERGEANT-AT-ARMS:	Paul Patton Tony Wolf	Paul Patton Tony Wolf	Tom Oleszczuk (V) Paul Patton (V) Tony Wolf	Tom Oleszczuk (V) Mike McLean (V) Walt Kronner	Mike McLean (V) Walt Kronner (V) Tony Wolf
 CAPTAINS:	 Brian Finn – 1 Chris Tomaszycski-2 Desmond Cushing-3 Mark Wilhelm - 4 Mike Brower - 5 Dan Terry – 6 Emilio Cabanilla-P	 Brian Finn – 1 Felix Erfe-2 Desmond Cushing-3 Mark Wilhelm-4 Mike Brower-5 Dan Terry-6 Emilio Cabanilla-P	 Brian Finn – 1 Felix Erfe – 2 Rick Lastomirsky-3 Mark Wilhelm-4 Mike Brower-5 Dan Terry-6 Emilio Cabanilla-P	 Tony Wolf – 1 Gus Benno – 2 Brian Finn – 3 Mike Emerson – 4 Dan Terry – 5 Emilio Cabanilla–P	 Tony Wolf - 1 Gus Benno - 2 Brian Finn - 3 Mike Emerson - 4 Dan Terry - 5 Emilio Cabanilla - P

<u>DATE:</u>	<u>Jan. - Dec. 2013</u>	<u>Jan. - Dec. 2014</u>	<u>Jan. - Dec. 2015</u>	<u>Jan. - Dec. 2016</u>	<u>Jan. - Dec. 2017</u>
PRESIDENT:					
VICE PRESIDENT:					
SECRETARY:					
TREASURER					
SERGEANT-AT-ARMS:					

CAPTAINS:

**SAINT JANE FRANCES DeCHANTAL USHERS CLUB
BOARD MEMBERS AND CAPTAINS
1998- 2007**

<u>DATE:</u>	<u>Jan. - Dec. 1998</u>	<u>Jan. - Dec. 1999</u>	<u>Jan. - Dec. 2000</u>	<u>Jan. - Dec. 2001</u>	<u>Jan. - Dec. 2002</u>
PRESIDENT:	Mike Kijewski	Mike Kijewski	Sam Finazzo	Sam Finazzo	Steve Gadzinski
VICE PRESIDENT:	Doug Najor	Doug Najor	Bob Bielinski	Bob Bielinski	Mike Kijewski
SECRETARY:	Thom Jarmoluk	Thom Jarmoluk	Steve Zammit	Steve Zammit	Joe Formaro
TREASURER:	Steve Gadzinski	Steve Gadzinski	Bill Field	Bill Field	Bill Field
SERGEANT-AT-ARMS:	Vito Pianello Steve Zammit	Vito Pianello Steve Zammit	Steve Gadzinski Mike Kijewski	Steve Gadzinski Mike Kijewski	Mike Sepanik Mark Wilhelm
CAPTAINS:	Mike Swales Eric Rzeppa Rich Swita Tony Ulewicz Chris Tomaszycski Mike Hartman	Bob Bielinski Brian Brennan Mike Brower Mike Emerson Dave Wilgus Mark Wilhelm	Mike Momala Dan Terry Don Orr Brian Finn Mike Sepanik David Wilgus	Daryl Kraemer Dan Terry Lou Kovacs Brian Finn Mike Sepanik David Wilgus	Brian Finn Bob Bielinski Rick Lastomirsky Daryl Kraemer Mike Brower Dan Terry

<u>DATE:</u>	<u>Jan. - Dec. 2003</u>	<u>Jan. - Dec. 2004</u>	<u>Jan. - Dec. 2005</u>	<u>Jan. - Dec. 2006</u>	<u>Jan. - Dec. 2007</u>
PRESIDENT:	Steve Gadzinski	Steve Gadzinski	Scott McCullough	Scott McCullough	Scott McCullough
VICE PRESIDENT:	Mike Kijewski	Mike Kijewski	Chris Tomaszycski	Pat Thompson	Charles Benvenuti
SECRETARY:	Joe Formaro	Charles Benvenuti	Charles Benvenuti	Charles Benvenuti	Emilio Cabanilla
TREASURER:	Bill Meyer	Bill Meyer	Bill Meyer	Mike Brower	Mike Brower
SERGEANT-AT-ARMS:	Mike Sepanik	Jim Gorney	Larry Frontera (V)	Larry Frontera	Sam Finazzo
(V)- Indicates Voting Rights.	Mark Wilhelm	Steve Zammit	David Wilgus (V) Felix Erfe Tony Wolf	David Wilgus Sam Finazzo	Bill Meyer
CAPTAINS:	Brian Finn Bob Bielinski Rick Lastomirsky Daryl Kraemer Mike Brower Dan Terry Paul Piazza	Brian Finn Bob Bielinski Rick Lastomirsky Frank Polizzi Mike Brower Dan Terry Paul Piazza	Brian Finn -1 Bill Meyer -2 Rick Lastomirsky-3 Frank Polizzi -4 Mike Brower -5 Dan Terry -6 Brian Brennan-Perm	Brian Finn -1 Bill Meyer -2 Rick Lastomirsky-3 Frank Polizzi -4 Mike Brower -5 Dan Terry -6 Brian Brennan-Perm	Brian Finn -1 Bill Meyer -2 Rick Lastomirsky-3 Tom Theoret - 4 Mike Brower -5 Dan Terry -6 Brian Brennan-Perm

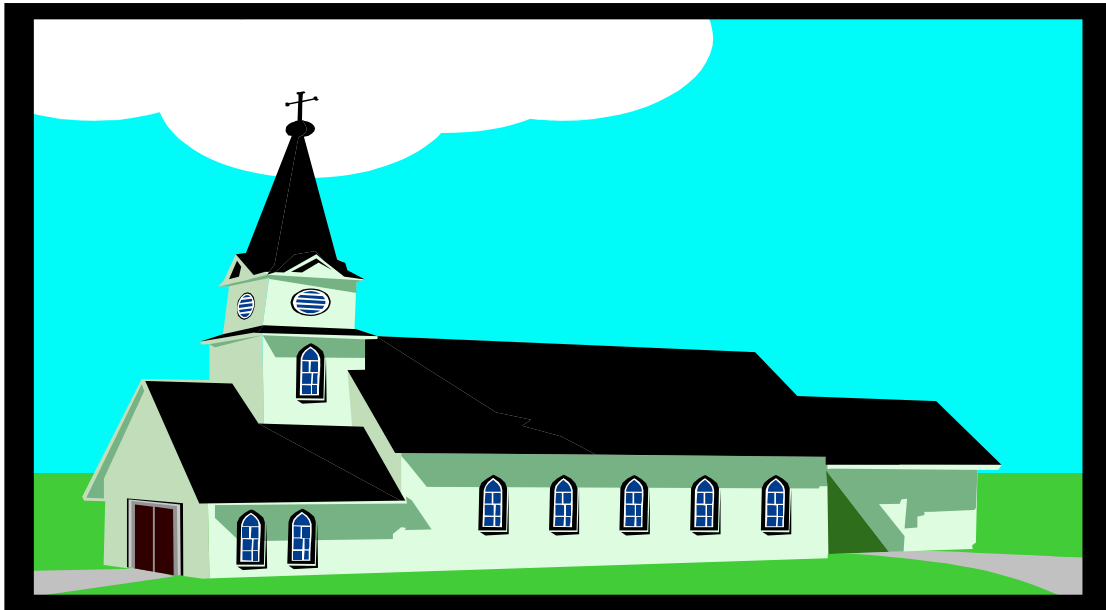
**SAINT JANE FRANCES DeCHANTAL USHERS CLUB
BOARD MEMBERS AND CAPTAINS
1988- 1997**

<u>DATE:</u>	<u>Jan. - Dec. 1988</u>	<u>Jan. - Dec. 1989</u>	<u>Jan. - Dec. 1990</u>	<u>Jan. - Dec. 1991</u>	<u>Jan. - Dec. 1992</u>
PRESIDENT:	Johnny Vanneste	Joe Formaro	Joe Formaro	Johnny Vanneste	Brian Brennan
VICE PRESIDENT:	Joe Formaro	Don Orr	Michael Swales	Brian Brennan	Pat Thompson
SECRETARY:	Fred Acierno	Tom Nash	Dave Caruso	Dennis Hauff	Ed Szymanski
TREASURER:	Steve Gadzinski	Steve Gadzinski	Steve Gadzinski	Mike Sepanik	Mike Sepanik
SERGEANT-AT-ARMS:	Mario DiDonato Brian Brennan	Mario DiDonato John Miramonti	Michael Hartman John Miramonti	Mario DiDonato Don Orr	Mario DiDonato Bill Johnson
CAPTAINS:	Larry Pokrywka Tom Sadowski Pat Thompson Brian Brennan Steve Gadzinski Leonard Palmer	Brian Brennan Nick Campo Rich Cichoski Mario DiDonato Steve Gadzinski Joe Kehoe	George Pakula Larry Pokrywka Rich Cichoski Brian Brennan Chris Tomaszycycki Tony Campo	Chris Tomaszycycki Tony Campo Chester Rudzewicz Michael Hartman Dennis Mikowski Mike Sepanik	Mike Brower Mike Emerson Joe Formaro Dominic Perrini Anthony Vetrano Bob Vetter

<u>DATE:</u>	<u>Jan. - Dec. 1993</u>	<u>Jan. - Dec. 1994</u>	<u>Jan. - Dec. 1995</u>	<u>Jan. - Dec. 1996</u>	<u>Jan. - Dec. 1997</u>
PRESIDENT:	Brian Brennan	Larry Pokrywka	Larry Pokrywka	Mike Skunda	Mike Skunda
VICE PRESIDENT:	Pat Thompson	Mike Emerson	Mike Emerson	Larry Pokrywka	Vito Pianello
SECRETARY:	Mike Swales	Don Orr	Don Orr	Vito Pianello	Fred Acierno
TREASURER:	Mike Sepanik	Fred Acierno	Fred Acierno	Fred Acierno	Steve Gadzinski
SERGEANT-AT-ARMS:	Roy Kowalski Vito Pianello	Vito Pianello George Wisner	Vito Pianello Bill Schmitt John Miramonti	Lou Kovacs David Wilgus	Lou Kovacs Dave Wilgus
CAPTAINS:	George Pakula Mike Emerson Robert Kohler Mike Skunda Tony Vetrano Mark Wilhelm	Lou Kovacs Dominic Perrini Mike Sepanik George Smith Mike Swales Tony Ulewicz	Lou Kovacs Dominic Perrini Mike Sepanik George Smith Mike Swales Tony Ulewicz	Mike Emerson Mike Kijewski Dan Terry Tom Theoret Steve Gadzinski John Miramonti	Bob Bielinski Dave Caruso David Gatney John LaRocca Doug Najor Chester Rudzewicz

**SAINT JANE FRANCES DeCHANTAL USHERS CLUB
BOARD MEMBERS AND CAPTAINS
1977- 1987**

<u>DATE:</u>	<u>Oct. 77 - Dec. 78</u>	<u>Jan. - Dec. 1979</u>	<u>Jan. - Dec. 1980</u>	<u>Jan. - Dec. 1981</u>	<u>Jan. - Dec. 1982</u>
PRESIDENT:	Rich Cichoski	Tom Sadowski	Joe Beauregard	Jim Gaffke	Jim Gaffke
VICE PRESIDENT:	Tom Sadowski	Joe Beauregard	Chuck Ashley	Jerry Simmons	Bob Setera
SECRETARY:	Mike Shtogrin	Tom Nash	Art Seidler	Brian Brennan	Tom Sadowski
TREASURER:	Jim Gaffke	Jim Gaffke	Bob Setera	Bob Setera	Jerry Simmons
SERGEANT-AT-ARMS:	Bob Setera Joe Beauregard	Jerry Simmons Mike Melfi	Jack DeTone John Miramonti	Jack DeTone John Miramonti	Don Orr Joe Trompeter
CAPTAINS:	Tom Sadowski Brad Lietz Don Orr Jim Krause Jerry Simmons	Ernie Graveline Tony Ulewicz Don Orr Bob Setera Joe Beauregard Tom Nash	Chuck Ashley Jack DeTone Tom Sadowski Tony Ulewicz John Miramonti Jim Gaffke	Tony Ulewicz Bob Setera Jerry Simmons Joe Beauregard Tom Nash Tony Campo	Tom Sadowski John Sheehan Tony Ulewicz Bob Setera Larry Pokrywka Bill Johnson
<hr/>					
<u>DATE:</u>	<u>Jan. - Dec. 1983</u>	<u>Jan. - Dec. 1984</u>	<u>Jan. - Dec. 1985</u>	<u>Jan. - Dec. 1986</u>	<u>Jan. - Dec. 1987</u>
PRESIDENT:	Bob Setera	Roger Giza	Larry Pokrywka	Larry Pokrywka	Johnny Vanneste
VICE PRESIDENT:	George Pakula	Art Seidler	Fred Acierno	Johnny Vanneste	Joe Formaro
SECRETARY:	Joe Beauregard	Roy Kowalski	Don Orr	Don Orr	Rich Swita
TREASURER:	Pat Thompson	John Ancona	Jim Gaffke	Tom Sadowski	Art Seidler
SERGEANT-AT-ARMS:	Tony Campo Don Zdrojewski	Mike Hartman Bill Johnson	Mike Hartman Bob Martin	Mario DiDonato Pat Thompson	Brian Brennan Tony Campo
CAPTAINS:	John Miramonti Bill Schmitt Tom Nash Don Zdrojewski Art Seidler Tony Ulewicz	Jim Wals John Miramonti Joe Beauregard Bob Martin Tom Sadowski Larry Pokrywka	Johnny Vanneste Keith Christensen Bob Setera Arnie VanOverbeke Jim Gaffke George Smith	George Smith Jerry Simmons George Wisner Nestor Kosmal Nick Campo Andy Andrews	Leonard Palmer Jack DeTone Bob Martin Pat Thompson Don Orr Bill Schmitt



St. Jane Frances de Chantal Ushers Club Constitution

Sterling Heights, Michigan

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1. ARTICLE I - NAME

This organization shall be known as "The Ushers' Club of St. Jane Frances de Chantal Parish"; (The Club).

2. ARTICLE II - PURPOSE

The purpose of this Club shall be threefold:

1. To uphold and preserve dignity in the house of God and to maintain proper order at all Church services.
2. To assist the Pastor with various duties as he may delegate.
3. Promote good fellowship based upon a common Christian Spirit among members of the Club.

3. ARTICLE III - SPIRITUAL GUIDANCE

The Pastor of St. Jane Frances shall be the Spiritual Director of this Club.

4. ARTICLE IV - OFFICERS

The Officers of the Club shall be as follows: President, Vice-President, Secretary, Treasurer and two Sergeants-at-arms and past Presidents.

The Executive Committee of the Club will consist of the six Officers, and the Team Captains.

Officers shall be elected at the December meeting in accordance with Article VI, and after assuming their Duties at the January meeting, shall hold Office for a period of one year. No member who has served two consecutive full terms in any one Office shall be elected to succeed himself in the Office.

Should a vacancy in any Office occur, the Executive Committee shall appoint a member to that Office for the remainder of the year and announce that appointment to the Membership at the next regular meeting.

Officers are responsible for the enforcement of the Constitution and the performance of their assigned Duties. If any Officer of the Club is habitually negligent in the performance of his Duties, he should take it upon himself to tender his resignation.

The following standing Committees should be organized within the Club each year:

Sick Committee	Publicity Committee	Nomination & Election Committee
Activities Committee	Membership Committee	

A Chairman for each of these Committees will be appointed by the President at his 1st meeting in February. Members of the Committees (not to exceed three, including the Chairman) will be appointed by the Chairman; however the Chairman may assume full responsibility without the appointment of added Committee members.

5. ARTICLE V - DUTIES OF OFFICERS, COMMITTEES AND TEAM CAPTAINS

5.1 Duties Of Officers

OFFICERS: The President, Vice-President, Secretary, Treasurer, Sergeant-at-Arms and Team Captains will have responsibility, as a Team, to attend all special functions that require Ushers. Any additional members of the Club may attend, as required. Special functions include First Communion and Confirmation or any other functions as deemed by the Pastor to require Ushers in attendance.

5.2 Duties Of President

PRESIDENT: Shall preside at all meetings of the membership and the Executive Committee. With the assistance of the Executive Committee, he shall direct the activities of the Club and ensure that motions of the Membership and Executive Committee are carried out. He shall appoint additional Committees as required. He is authorized to countersign checks signed by the Treasurer. He is empowered to approve expenditures and issue checks for an amount deemed reasonable within the annual budget, and with the concurrence of the Executive Committee. Expenditures not included in the annual budget shall require approval of the general membership. The President, at his option, shall not be a member of any Ushers Team, but will be assigned to all Teams, having the responsibility to roam the Team Assignments so as to insure the Teams are carrying out their Duties, as required. He should attend at least three Mass assignments of each Team throughout the year. If he so deems necessary, the President may have his Vice-President act in the same capacity.

5.3 Duties Of Vice President

VICE-PRESIDENT: Assist the President in the performance of his Duties and assume the Office and Duties of the President in his absence, death, resignation, or removal from Office. He shall also serve, as a member of each of the standing Committees. He shall perform such Duties as assigned by the President. Shall be responsible for the planning of a club banquet should such an event occur.

5.4 Duties Of Secretary

SECRETARY: Shall keep an accurate account of all Meetings of the Membership or Executive Committee and prepare Minutes of each Membership Meeting. He shall be responsible for Membership notification of all Meetings called by the President. Should maintain a complete up to date roster of the Membership and attendance at all meetings. Maintain the Usher's Bulletin Board in the location designated by the church. Publish, as required, notification of Meetings and other General Publicity of the Club.

5.5 Duties Of Treasurer

TREASURER: Shall collect all Dues and any moneys due this organization. He shall be responsible for preparation of an annual budget, and its presentation to the executive board for approval. Once approved, the Treasurer shall present a budget summary to the general membership at the first monthly meeting after the beginning of the fiscal year (July to June). Maintain accurate records of all receipts and disbursements and report, at each meeting, on the financial status of the Club. Deposit funds in the Club's bank account and balance the checkbook to the monthly statements. Authorized to sign checks for the Club, with the countersigning signature of the President and/or the Vice-President. The President shall ensure that the Treasurer's books are audited at least once a year, in May, by a Committee of at least two ushers as appointed by the President or volunteers. The Treasurer, semiannually, will provide each Team Captain with the status of his Team Member's dues.

5.6 Duties Of Sergeant – At – Arms

SERGEANT-AT-ARMS: Attend all meetings and assist the President in keeping order during the meetings and during social hour after meetings. Be responsible for setting up meeting area and assist in cleaning area after meetings. Assist the President and perform such Duties as are assigned to them.

5.7 Duties Of Executive Committee

EXECUTIVE COMMITTEE: Shall meet as required to consider and decide such matters as may be recommended by the Pastor, President, and/or Club Membership. Responsible for overall activities of the entire Club and will recommend for "Membership Approval" such revisions, amendments or proposals as are deemed important to the preservation or improvement of the Club.

5.8 Duties Of Activities Committee

ACTIVITIES COMMITTEE: Shall seek to provide suitable entertainment for the Club, (speakers, films, etc.) and perform the required activities necessary for the coordination of such entertainment.

5.9 Duties Of Church Council Member

CHURCH COUNCIL MEMBER: Each year, the President will select a member of the Club to sit on the Worship Commission of the Parish Council.

5.10 Duties Of Sick Committee

SICK COMMITTEE: Notify the Club of the illness or death of any member of the Club or his immediate family (spouse, children or parents). Send cards or condolences as required to members of their families. Develop and maintain a plan for rapid mobilization of the membership at Vigils for deceased members and their families. Arrange for Mass offerings as required.

5.11 Duties Of Publicity Committee(S)

PUBLICITY COMMITTEE: Each Team assigned a particular fund raising or other type activity will also be responsible for any publicity related thereto. Other recurring publicity will be the responsibility of the Secretary.

5.12 New Members Qualifications

MEMBERSHIP: New members of the Club must meet the following requirements:

1. Be a registered member of the Parish
2. Be at least 21 years of age
3. A practicing Catholic, and/or
4. Approved by the Pastor.

5.13 Duties Of Nomination And Elections Committee

NOMINATION AND ELECTIONS COMMITTEE: This committee will follow the process set forth in Article VI – Nomination and Election of Officers.

5.14 Duties Of Usher Assistants

USHER ASSISTANTS:

A member of the parish, under the age of 21, may help with the performance of Club duties as an Usher Assistant. An Usher Assistant will be assigned to a team, and will assist the team under the direction of the team's captain. Since membership in the Club requires that an individual be at least 21 years of age, the role of an Usher Assistant is limited to assisting the Club during Mass and special Services. Usher Assistants will not participate in Club Meetings and certain Club social events.

5.15 Duties Of Membership Committee

MEMBERSHIP COMMITTEE: It is the responsibility of this Committee to review and offer recommendations regarding the removal of a member of the Club. Concurrence of the Pastor is required prior to final action for any expulsion. The committee will provide the Secretary with data regarding their recommended action.

5.16 Selection Of Captains And Teams

SELECTION OF CAPTAINS AND TEAMS: The President will select his Team Captains. Each Captain will select his own Co-Captain (assistant). A special meeting will be called by the President prior to the February meeting. At this meeting, Captains will select their respective Teams in a round robin order from the most current Club roster available. Teams will be selected in this manner each year. Additionally, in those instances when a group of members wish to serve on the same Team, they will submit to the incoming President for his consideration, a list of those names prior to the President's special meeting to select Teams.

TEAM CAPTAINS/ASSISTANTS: Team Captains will notify their members of Team assignments and assign members to appropriate posts as necessary for each assigned Mass. Notify Team members of any special meetings or functions. Organize fund raisers assigned, to include setup, publicity, staffing and cleanup. Assistants will fill in for their Captains when absent.

6. ARTICLE VI - NOMINATION AND ELECTION OF OFFICERS

1. A "Nomination and Election" Chairman, plus a one or two man Committee shall be appointed by the President at the September meeting. No candidate for Office may be a member of this Committee.
2. Each Club member is to be personally contacted and asked to run for any of the Officer positions.
3. At the October meeting the Committee will present a slate of candidates to run for Office. At this meeting, nominations will be accepted from "the floor". A maximum slate of candidates is: two nominees for each Office except Sergeant-at-Arms which requires four candidates. A nominee may run unopposed. After nominations have been submitted and accepted at the October meeting, members will be allowed 2 additional days to consider additional candidates and submit their names, in writing, to the Nominating Committee, with a copy to the President.
 - A. Name of person
 - B. Indication of that person's acceptance of the nomination
 - C. Name of person making the nomination

The President will then notify the Team Captains of the added nomination, and they will notify their Team members. The name of the nominated member will then be added to the ballot for the December election.

4. In the event the number of nominees exceeds the maximum required amount, a "Primary" Election be held in November to redefine the slate to a maximum number allowed.
5. To be eligible for any Office in the Club, a member must be a "member in good standing" for at least one year prior to becoming a candidate for Office.
6. Each candidate must acknowledge his acceptance either orally or in writing to a member of the "Nominations and Elections" Committee.
7. The Nominations and Elections Committee will design a ballot to be used for both the Primary Election, if necessary, in November and the final Election to be held in December.
8. Two consecutive Sundays prior to the November General Meeting and December General Meetings will be "Voting Days". Members from the Election Committee will be present at each Mass to accept ballots, and by "checking off" the voters name from the "Master Roster", to insure that those who vote do so only once. It will be the responsibility of each Usher to vote. Ballots may be accepted until the start of the General Meetings in November and December.
9. The results of the Primary Election and Final Election will be announced at the November and December General Meetings respectively by the Nominations and Elections Committee. The candidates receiving the majority of the votes cast will be declared elected.
10. Newly elected Officers will take Office at the January General Meeting and serve their Office starting with the February General Meeting for one full year, ending the following January.
11. Newly elected officers must be able to fulfill all the duties of their elected position. In the event that said officer cannot discharge his duties for a period of 90 days, he shall vacate his position with the concurrence of the executive board.

7. ARTICLE VII - QUORUM

A Quorum of the General Membership shall consist of a simple majority including the Officers. A Quorum of any Committee shall be two thirds membership of that Committee. 51% approval by the Quorum will be required to carry any vote of the membership and/or Committee.

8. ARTICLE VIII - MEETINGS

1. General Meetings of this Club shall be held once each month excluding the months of June, July and August. Members will be notified of Meetings at least two weeks prior to the Meeting by either or all of the following:
 - A) A posting on the Usher's Bulletin Board;
 - B) A notice in the Parish Paper; and/or
 - C) An announcement from the Pulpit.
2. General Meeting dates, place and time may be changed by the President if a conflict in scheduling with other Church functions occurs.
3. Special Meetings may be called by the Pastor or the President by notifying each Team Captain, who in turn will notify their respective Team members.
4. Anyone not a member of this Club shall not be allowed to be present at a Meeting without the consent of the Executive Committee, Pastor or members in attendance.
5. Parliamentary Rules shall apply to the conduct of each Meeting, unless a majority vote to dispense with the formality is accepted.
6. A record of each Meetings attendance will be kept by the Secretary or his designee.
7. The following shall be the "Order of Business" at all General Meetings:
 - A) Call to order
 - B) Opening prayer
 - C) Reading of Minutes
 - D) Treasurer's report/outstanding bills
 - E) New members
 - F) Unfinished business
 - G) Report of Committees
 - H) New business/other communications
 - I) Good of the order
 - J) Adjournment (the President shall call for adjournment only at the close of all business)
 - K) Closing prayer

Minutes of each Meeting shall be made available to any Usher upon request to the Secretary.

9. ARTICLE IX - DUES

1. Dues are an obligation of each member of the Club. The amount of Dues to be paid will be as decided by a majority of the members. Payment is to be made to each Team Captain or directly to the Treasurer. Team Captains are to turn in any Dues collected from members at each monthly meeting. **All members are to have the set yearly amount paid in full by the club's September meeting.** Nonpayment of Dues is consideration for expulsion from the Club.
2. A semi-annual status of members Dues will be provided to each Team Captain by the Treasurer.

10. ARTICLE X - ABSENCE FROM DUTY/DUTIES

1. It shall be the responsibility of every Usher to inform his Team Captain or Co-Captain of his proposed absence from Duty. Should the absence be of a prolonged duration as to constitute a "leave of absence", the Team Captain should inform the President of the Club. Unexcused absence from special assignments and three (3) consecutive Mass assignments without attempting to obtain a substitute or three (3) unexcused absences from scheduled General Meetings would be consideration for expulsion from the Club.
2. Duties include:
 - A) Attendance at Mass assignments
 - B) Attendance at General Meetings
 - C) Special assignments (with proper notice)
 - 1) First Communion Masses
 - 2) Rosary / Scripture Service for deceased members, or
 - 3) Corporate Communions / Ushers Mass
3. It shall be the responsibility of the Executive Committee, Membership Committee and the Pastor to review duty attendance prior to expulsion for this reason.

11. ARTICLE XI - RULES AND PROCEDURES

1. Every member shall be courteous and reverent in the assistance he renders to others during the Holy Sacrifice or other Services. Discretion and common sense should prevail at all times.
2. The Captain and/or Co-Captain shall have full charge and authority over all members at the Services for which they are assigned.
3. All Ushers should be at least 15 minutes early for Services to receive any instructions, and to usher people to their seats. The Captains and Co-Captains should be at least 20 minutes early for services, to receive any instructions from the Pastor or his designee, and to assess the needs of the particular service.
4. Seats shall be reserved for any group, organization or special function as may be designated by the Pastor, his designee or the President.

5. People entering the Church to attend Mass shall be allowed to select a seat of their choice until such time as it becomes necessary to direct them to the remaining vacant seats. People entering the Church while a Mass or Service is in progress are to be seated as soon as possible. Direct people to side aisles during the readings and the gospel.
6. No loitering or unnecessary talking in the vestibule of the Church during Services. Attendees at Services shall be encouraged to take a seat in the Church proper.
7. Ushers should refrain from unnecessary talking during the Mass or Services. Instructions should be given prior to the Service and should added instructions be required during the Service, they should be given at the rear of the seating areas and in subdued tones.
8. The vestibule and the aisles should be serviced at all times in case of an emergency or need for order is required. The assembly of groups of Ushers should be avoided during the Service. Sit in the designated seating area during the Mass proper. Perform duties as required.
9. Distribute hymnals at the main entrance before Mass and collect them after Mass. Store carts in the Ushers room after Mass.
10. The Captain is responsible for taking up the collections and soliciting the assistance of a family attending the Service. When the celebrant and servers come to the foot of the sanctuary to accept gifts, start the procession with or without the collection and don't keep them waiting up front. The collection is to be given to receptionist at the office counter. The receptionist will process the money to the proper area and return the money basket to the usher.
11. Ushers shall direct the communicants to specified stations to receive the Eucharist in an orderly manner.
12. Hand out hearing aid devices by writing down name and phone number of person checking out the device. Make sure you get it back after Mass and change the earpiece cover immediately.
13. Interior doors of the church should not be opened until the procession turns and heads out of the church. When the procession turns and starts walking toward the exit, then and only then, open the doors and get the bulletins for distribution. No parish bulletins are to be distributed until Mass is completed and the exit processional begins. Common sense should prevail.
14. Ushers are responsible for maintaining order regarding parish bulletins, periodicals, and hymnals at the rear exit of the Church. Before leaving the Church after Services, the Ushers shall check the seats for lost articles, hymnals and any other articles left behind. Put hymnal carts and bulletins back into the Ushers room before leaving.
15. The telephone in the Ushers room is a direct line. Nothing is to be left on the table in the Gathering Space. Tables in the south hall are for any information, newspapers, or leftover bulletins.
16. Bring the collection baskets into the Gathering room and into the church for collection when the Creed begins.
17. Always make sure that the exterior doors of the church are kept closed. Save energy!

18. ARTICLE XII - DRESS CODE

All Ushers are to be attired in dark blue blazers, gray slacks, shirt and tie, if available. Otherwise a conservative sport jacket, suit or dress slacks, shirt and tie are also considered to be appropriate attire.

19. ARTICLE XIII - AMENDMENTS TO THE CONSTITUTION

Once accepted, this Constitution may be amended only in the following manner:

The proposed amendment shall be submitted in writing to the Secretary at any regular Meeting, to be read to the Club. After the reading of the amendment and discussion, it shall be read again and submitted for a vote. A concurring vote of the simple majority of the Members present shall be necessary to carry. Membership present during a vote on a Constitutional Amendment must constitute a Quorum of 15.

20. ARTICLE XIV - DISSOLUTION

This Club shall not have the power to dissolve itself without the consent of the Pastor.

21. ARTICLE XV - USHER ALUMNI

A member in good standing may invite any past Usher to any Usher's social function. Contingent upon the approval of, and payment of the fee as determined by the Executive Committee.

22. APPENDIX- A EMERGENCY FIRE PROCEDURES

As with all emergencies, common sense and calm behavior should prevail.

As a general reminder, the following guidelines should be followed in case of fire:

1. The Captain or Co-Captain should notify the fire department.
2. Ushers at assigned exits/entrances should open the doors furthest away from the fire and assist the parishioners in leaving the Church as quickly and orderly as possible.
3. Walk - do not run.
4. Ushers not at assigned posts will assist parishioners in following the "fire emergency" exit plan posted on the bulletin boards.